

# COACH INFO – PARIS SOCCER CLUB

Thank you for your willingness to take on the role of (assistant) coach this summer. Without people like you, kids in Paris would not be able to play sports. With this document, we would like to give you a brief overview of what is expected from a coach.

## 1. Date Expectations

- a. April 21 - you have attended a meeting with the convener and other coaches in your league to pick the teams
- b. April 28 - you have made contact with the players in your team
- c. May 5 - season starts for U6 league only
- d. May 12 - season starts for all other leagues.

## 2. Pick vs Draft

We would like to see teams in a league well matched, and this is very important to all involved, as the problem that you're most likely confronted with is a league with 1 or 2 teams that perform very well and 1 or 2 that lose every game. It will be very difficult to make adjustments later on to address imbalances.

Either way you can achieve good balance. The advantage of a draft is that each coach will buy in to the resulting outcome, as they are part of the process. You will need to oversee it carefully and if you yourself coach one of the teams in the league, make sure that you are seen to be as impartial as possible!

### *How do you do a fair draft?*

- a. Together with the coaches rate the players as accurately as possible
- b. Make sure that all coaches understand the importance of equal strength teams, having friends on your team is good, so long as the above objective is met
- c. Draw numbers, whereby 1 starts etc.
- d. For 4 coaches go round as follows: coach 1 picks one, then coach 2, coach 3 and coach 4 now picks two, followed by coach 3 picking one, coach 2 and coach 1 now picks two, continuing with coach 2, etc...
- e. Make sure that first all A rated players are divided, then B, etc
- f. Make sure that older players are divided before younger players
- g. Own kids are divided as the first ones once you start their rating/age level

## 3. Pick Up of Materials

- a. We expect all materials to arrive by the end of April.
- b. Your convener will make arrangements with you for pick up/drop off
- c. When dividing materials, please look out for coaches or kids that are related to one of the sponsors and thus that team should be getting those shirts!
- d. Each team gets:
  - i. Shirts, Socks, Pants and a ball for each player
  - ii. 2 better quality game balls
  - iii. a ball net
  - iv. 4 high and 8 low cones

- v. 2 coaches shirts
- vi. 1 goalie shirt

We expect you to return on the following items at the end of the season:

- 2 game balls
- ball net
- 4 high and 8 low cones
- goalie shirt

#### **4. Twin River Rules**

Please make sure that you receive a copy of the Twin River rules and that you review them.

#### **5. Stragglers & Late Payers**

We follow this protocol for stragglers:

- i. Registration goes to Registrar (Marcel Emond) or if he is not in the country to Aad Vermeyden.
- ii. When in doubt, whether there is room, Marcel or Aad will contact the convener for that league to discuss adding the player.
- iii. Convener is notified of extra player and will contact player and place him with a coach/team at the earliest convenience.
- iv. Payment will be handled by Steve, whilst Marcel/Aad will make the entry in the players' registration database to show payment has been received.

There are a number of players (on your list) where payment has not yet been received. There are a variety of reasons for this, ranging from NSF cheques to PayPal not behaving properly, to ... Steve and Marcel will endeavour to obtain payment from these people.

Please do not accept players outside of the above protocol, so that we can ensure payment is tracked and the parents have signed the players' forms. Thanks!

We expect to send out 85% of all (tax) receipts via email. For the remaining 15% we may need your assistance to hand out these envelopes.

#### **6. Play Off Info**

The schedule for play off's will be published on [www.parissoccer.ca](http://www.parissoccer.ca) late July. At that point, it will only show league first place team vs second placed team. Actual team numbers will not be filled out until a week before the play-off's, but this way you will be able to give parents access to rough game times. In order to publish game times earlier, we may chose to not totally await the last league games for final results.

The planning is as follows:

- \* U10 & U14: August 15-17
- \* U8, U12 and U16: August 22-24
- \* For U20 the play-offs will consist of single game knockouts,

played weeknights Aug 18-22.

If there is a tie in standings either at the end of the league or play-off's, the following rules are applied:

1. Head to Head result (the team that won when they played one another)
2. If the head to head game between the two teams in question is tied, the aggregate is used. This is calculated as follows: total goals for divided by total goals against (in the case of league standings, this applies to the whole season).

#### **7. Game Results**

Please assist the convener in his/her responsibility to obtain all game results in the week the games are played and make sure that they are posted on HTS. U8 league results will be posted on [www.parissoccer.ca](http://www.parissoccer.ca).

We will set up direct links on [parissoccer.ca](http://parissoccer.ca) to the different HTS league result tables.

#### **8. Cancelled Game Make Up's**

The Twin Rivers rules explain this. Please make sure that the necessary arrangements are made through the Convener/Game Scheduler, so that the field can be reserved and referee confirmed for your game.

#### **9. Referees**

No shows has been a major problem in the last 2 years. It is our intention to resolve this issue as best we can this year. To resolve the issue we will be taking the following measures this year:

- a. All referees will sign a 'contract' with the club for the season
- b. There will be a referee workshop for all Paris referees late April/early May where this will be discussed in detail.
- c. A referee has up to 28 hours before the game to let the coordinator know that they cannot show, allowing the coordinator enough time to find a replacement.
- d. Two no-shows in any 2 week period will disqualify the referee
- e. Referee pay is 75% direct pay and 25% bonus, which is only paid at the end of the season to those without a history of no-shows.
- f. There will be an 'On Call' ref for every game night. The schedule for on-call refs will be published on [www.parissoccer.ca](http://www.parissoccer.ca) in the coaches section.
- g. Conveners and coaches with complaints about no-shows or referees in general can do so via email to [referees@parissoccer.ca](mailto:referees@parissoccer.ca).

#### **10. Child Safety Plan**

The club has decided that all volunteers will require a Police Check. Your convener has the necessary form that you will need to take to your local police station. With the letter from the club, you will be able to get this done at no cost in Paris.

#### **11. Practice Fields**

Both the WIFO and Green Lane fields are not to be used for practices. The reason for this is that these fields are used intensively for games and when there are no games, they need to be 'rested'.

There are many opportunities in and around Paris for practices, here are a few ideas:

- Paris District High School
- North Ward School
- Queensward School

*Please note that Queensward is used on Wednesdays from 6:00 to 7:30pm for Soccer Tots (County of Brant).*

- Trillium Park (also known as Charlton Park)
- Bean Park
- Lions Park
- Catherine Park
- Forest Drive Park

## **12. General**

Coaches can contact their Convener with any problems or concerns they have.

Conveners can contact the Head Convener (Camilla Pestell).

Issues that cannot be resolved this way will be brought to the Executive via email by Camilla.

All conveners are encouraged to attend the Exec meetings, which will be scheduled as follows for the summer season:

- Monday, 28 April at 7:00pm at Blueprint (120 Grand River St N, Paris)
- Monday, 19 May at 8:30pm at new clubhouse in WIFO Park (we hope!)
- Monday, 2 June at 8:30pm at PSC Clubhouse
- Monday, 23 June at 8:30pm at PSC Clubhouse
- Monday, 14 July at 8:30pm at PSC Clubhouse
- Monday, 11 August at 8:30pm at PSC Clubhouse
- Monday, 8 September at 7pm at PSC Clubhouse (season wrap up)

These meetings are NOT mandatory for either conveners or exec, however, are meant as a platform to discuss any issues that are arising and resolve them before they become actual problems. Coaches are welcome to attend these meetings.